



# District Policy 3620

## Campus Management

*Activities Management Washington County School District - Adopted 6-9-87; Revised 8-9-22; Revised 06-09-25*

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### 1. Purpose:

To ensure that students in Washington County School District have a safe learning environment.

### 2. Policy:

It shall be the policy of the Washington County School Board to have the elementary school principals administer the schools under the semi-closed campus management system, with intermediate schools under the semi-closed campus management system, middle schools to operate under either the open or semi-closed system, and high schools under the open campus management system. In the event a school has an open or semi-closed campus, it shall be the policy of the Washington County School Board to permit the principal to close the campus of the school for one week at a time as a disciplinary measure, if in his/her judgement it would benefit the school, i.e., to call attention to a litter problem, tardiness problem or safety problem, etc.

### 3. Procedure:

#### 3.1. Definitions:

3.1.1. OPEN CAMPUS: During school hours, students are allowed to leave campus for off-campus programs and during the time designated as lunch.

3.1.2. SEMI-CLOSED CAMPUS: During school hours, students of elementary, intermediate, and middle schools are not permitted to leave the school campus during the lunch hour or at other times, unless the parent has given prior written permission, or unless the parent appears at the school office personally to take the child. A parent written authorization letter or form may be given once at the first of the year.

3.1.3. CLOSED CAMPUS: During school hours, students of elementary, intermediate, and middle schools are not permitted to leave the school campus during the lunch hour or at other times unless it is for an emergency as determined by the principal or designee.

3.2. If the school principal determines that it is in the best interest of the school for a change in the school's campus management system to an open, semi-closed or closed campus management system, the following procedures would apply:

3.2.1. The principal will announce (at least one week in advance) and conduct a hearing for all faculty, parents, staff, students, affected businesses and patrons of the school to discuss preferences relative to the school's campus management.

3.2.2. If after the hearing and consultation with the school's faculty, parents, staff, students, affected businesses and patrons it is determined that the school's campus management system should be changed to an open, semi-closed or closed, the principal will present this recommendation to the Superintendent in writing for the Superintendent's consideration and decision. If a school has been operating under an open or semi-closed campus management system at the time of this policy's adoption, the school will be allowed to continue without going through the above outlined procedures. (06/09/87)