



# District Policy 4020

## Procedure for Deficiency Notices to Parents

*Graduation, Curriculum, Instruction Washington County School District*

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### 1. Procedure:

- 1.1. In an effort to obtain parental support in motivating students who may be failing in a class, teachers are to contact parents (either by personal contact, telephone or written communication) and apprise them of the situation and the efforts required from their student to get a passing grade.
- 1.2. This teacher contact with parents must be made early enough in the quarter so the student has time to succeed if the required effort is put forth.
- 1.3. Teachers are to keep a record of their contact with the parents.
- 1.4. Teachers are also encouraged to communicate with parents about the positive things students are doing whenever possible.