

Washington County School District
Club Application and Charter

General Information

It is the policy of the Washington County Board of Education to promote and advance curricular school clubs that enrich the education and lives of students. The Board also desires to allow students opportunities to form and organize student clubs that are not related to school curriculum.

There are two types of clubs which may be formed with the permission of the administration at each school:

Grades K - 12: School Clubs

School clubs may be formed which are directly related to the curriculum offered in the school. School curricular clubs are organized and directed by a faculty advisor.

Grades 7 - 12: Non-curricular Student Clubs

Non-curricular clubs are not directly related to the curriculum. These are initiated and operated by students enrolled in the school in question. The clubs are open to all students in the school and attendance is voluntary. Non-curricular student clubs are operated under the close supervision of a faculty supervisor.

Application Deadlines: In order to initiate or renew a school or student club, an application must be completed and submitted to school administration for approval by September 15 to be considered for a second semester charter and by January 15 to be considered for a first semester charter for the following school year. All clubs must renew their application and obtain administrative approval annually on or before the anniversary of their original charter.

CLUB APPLICATION AND CHARTER

(All applicable portions of this application and charter must be completed before administrative approval)

SCHOOL _____

Name of Person Completing this Application: _____

TYPE OF CLUB (CIRCLE ONE):

Grades K - 12: Curricular School Club

Grades 7 - 12: Non-curricular Student Club

The following information is required:

Name of the Club: _____

Purpose of the Club:

Objectives of the Club:

Description of the types of activities in which club members may be engaged

When and where does the club anticipate holding regular meetings? (Note: Meetings may only occur during non-instructional time.)

Please initial each statement below showing compliance:

_____ **Club members and the advisor/supervisor have reviewed and agreed to the following limitations on the actions of the club?**

- (1) Action or advocacy of imminent action which violates the law or administrative rule; this prohibition shall not apply to appropriate discussions concerning the changing of laws or rules, or actions taken through appropriate channels or procedures to effectuate such changes.
- (2) Advocacy or approval of sexual activity outside of marriage, or presentations in violation of laws or regulations governing sex education or privacy rights of families or individuals.
- (3) Action or advocacy of imminent action involving the harassment or the denigration of persons based upon race, religion, national origin, gender, sexual orientation, disability, or other status-linked characteristics.
- (4) Action or advocacy of imminent action with the intent to cause a person to fear to freely exercise or enjoy any right secured by the constitution or laws of the United States or the state of Utah.
- (5) Presentation or discussion of information relating to the use of contraceptive devices or substances, regardless of whether the use is for purposes of contraception, without the prior written, informed consent of the parent(s) or legal guardian(s) of those students participating in the discussion.

_____ **Club members and the advisor/supervisor reviewed and agreed to the following general conditions of the club? (* Statements apply only to non-curricular student clubs)**

- *(1) All meetings shall be student-initiated and open to all students in the school.
- *(2) Student attendance at any meeting shall be completely voluntary.
- (3) Non-school persons may be invited to attend the meetings upon notification of the school's principal.
- (4) Non-school persons may not direct, conduct, control or regularly attend activities of the group.
- (5) Non-school persons must follow the school's established procedure for allowing non-school persons on campus,

including registration procedures.

(6) The school reserves the right to limit the attendance of non-school persons if applied consistently for all student groups.

(7) School administration shall determine the equal access of all non-curricular student groups to the community bulletin board.

(8) No unlawful conduct can occur at a meeting.

(9) The group will not compromise or interfere with the district's authority to:

- (a) Maintain order and discipline on school premises; or
- (b) protect the well-being of students and employees; or
- (c) assure that attendance of students at meetings of the group is voluntary.

(10) Students denied access may appeal the principal's decision to the Board of Education. Students must file a written notice of appeal with the superintendent within ten days of the date of denial by the principal. The Board will review the evidence submitted to the superintendent and the written determination of the principal. The Board's written decision will be issued within thirty days of receipt of the student's written notice of appeal.

(11) The school, its agents and employees will not:

- (a) Influence the form or content of any prayer or other religious activity;
- (b) require any person to participate in prayer or other religious activity;
- (c) expend public funds beyond incidental costs for student-initiated costs;
- (d) compel any employee to supervise a meeting to which he or she objects; or
- (e) impose a minimum size limit on student meetings.

*(12) The school administration shall set the time and place of meeting.

*(13) School employees who supervise student club meetings must report to the school administration any violations of this policy.

(14) Curricular student clubs, or non-curricular student clubs, who have been found to be in violation of this policy shall be dissolved and will not be allowed to re-petition for reinstatement until the next school year.

(15) Each school office shall maintain on file all currently approved club applications.

(16) The principal may specifically approve the name of the club to ensure that:

- (a) The name reasonably reflects the nature, purpose, and activities of the club.
- (b) The club name would not result in undue disruptions of school operations, subject students to harassment or persecution, or imply inappropriate association with outside organizations or groups.

_____ **A copy of any materials which the club plans to use to solicit membership or to inform others of the club's existence been attached?**

_____ **A list of club members' names and signatures been attached?** (Note: Club members must sign to indicate that they will abide by all school rules and the rules outlined in this policy.)

Name of the faculty advisor/supervisor

Signature of faculty advisor/supervisor

Date application submitted to administration

Application approved or denied

Date

Signature of Administrator