

Washington County School District
School Counselor Intern Program Application / Agreement
Partial School Year Program

This form must be submitted to the WCSD HR Department

Name:		USOE CACTUS ID#:	
Availability Date:		Estimated Program Completion Date:	
Address:		City:	State: Zip Code:
Cell Phone:	Home Phone:	Email Address:	
Preferred School Assignment:			
<p>Agreement: I agree that if I am selected to participate as a School Counselor Intern, I will conduct myself professionally and in accordance with all applicable school and WCSD policies. I understand the WCSD School Counselor Internship (Partial School Year) Program is a MINIMUM of one full semester and counselor interns are not compensated as employees of the District. I understand there is no associated expectation of continued employment with this program and that the District may end my Intern relationship (employment or otherwise) at any time at District's sole discretion. If currently employed by the Washington County School District, I understand that failure to comply with the conditions of this agreement may result in termination of my current employment.</p>			
Signature:		Date:	

Eligibility:

“Counselor Internship” means the 600 hour field experience required by [Administrative Rule R277-506-5](#). The required hours may be sub-divided into two 300- hour segments at the elementary and secondary level. Counselor Internship field experience hours are unpaid and must not be completed on District paid contract time. Upon successful completion of the minimum one full semester internship assignment and all other educational and program requirements for licensure in the state of Utah, School Counselor Interns may be converted to full time temporary status with salary and benefits according to District Policy through the end of the contract year. This action will be contingent upon receipt of documentation from the candidate’s college or university department head verifying that the candidate has completed all requirements and is being recommended for licensure in the State of Utah.

- Must meet all university requirements and obtain approval from the designated university program Coordinator/Director to begin internship hours.
- Must complete a criminal background check through Utah State Office of Education
- Must obtain a valid Counseling Intern Temporary License or Student License through Utah State Office of Education

MANDATORY: to be considered for this program, the APPLICANT must obtain the following eligibility verification:
I certify that the above named individual will complete all required course work in accordance with Utah Administrative Rules, has completed a satisfactory and current background check, holds a temporary intern or student teacher license issued by USOE, and will be eligible for participation according to WCSD Policy and this agreement, by the start of the school contract year or program period.

<i>University Department Approval Signature</i>	<i>Title</i>	<i>Date</i>
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Institution Name College or University:		
Name and Phone number of Collegiate Supervising Professor:	Name:	Phone No:
Human Resource Department CACTUS Approval:	Signature:	Date:
Approved School Assignment:		
Final Committee Approval:		